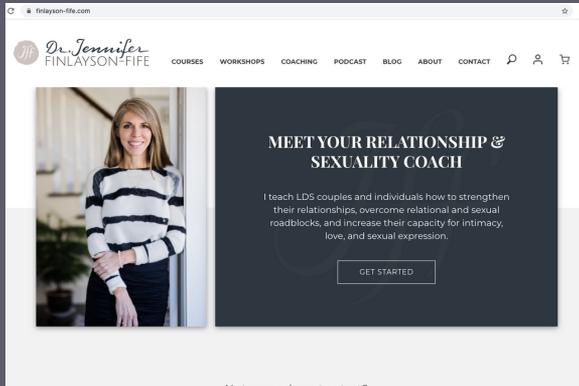
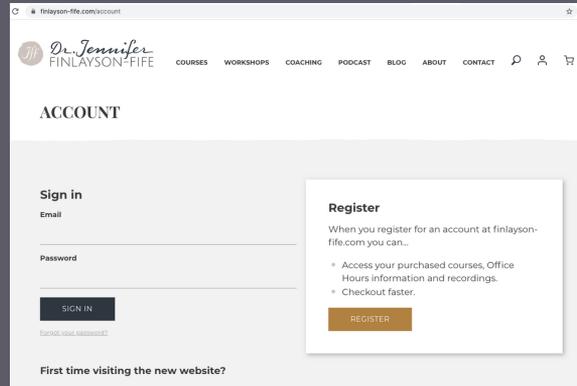


HOW TO LOG INTO YOUR NEW ONLINE COURSE



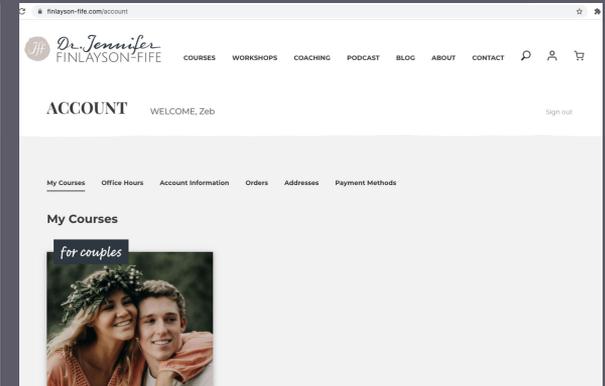
GO TO WWW.FINLAYSON-FIFE.COM

Once you've arrived at the homepage of our website, look to the upper right hand corner to see a small person icon. Click on it and it will take you to the account login page.



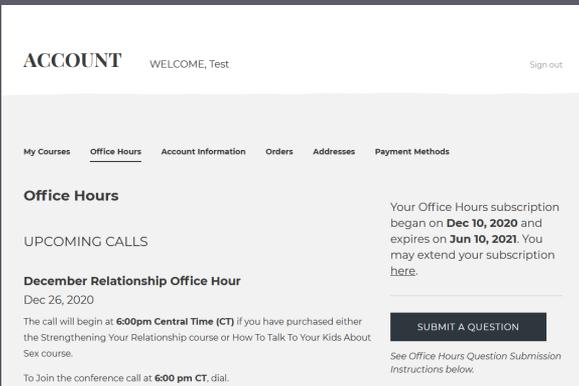
LOG INTO YOUR ACCOUNT

Log into your account using the email and password associated with the purchase:
email:
password:



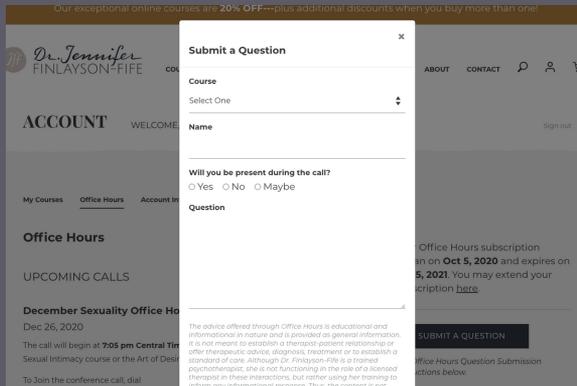
VIEW YOUR ONLINE COURSES

Once logged in, you will see your purchased courses.



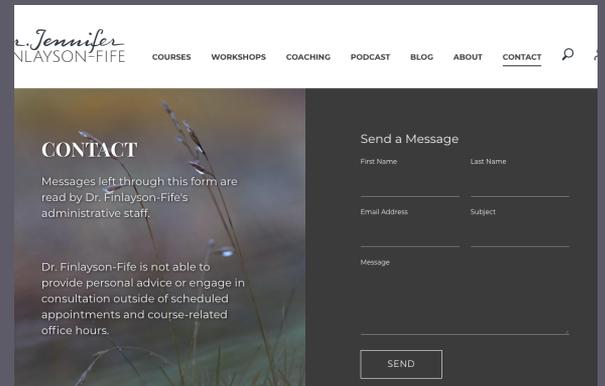
OFFICE HOURS ACCESS

Every online course comes with 6 months of free Office Hours access. Use your office hours tab to see when upcoming calls will be, listen to past recordings, and submit questions.



SUBMIT A QUESTION

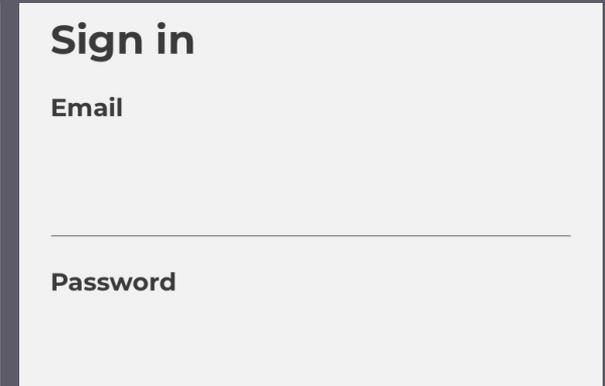
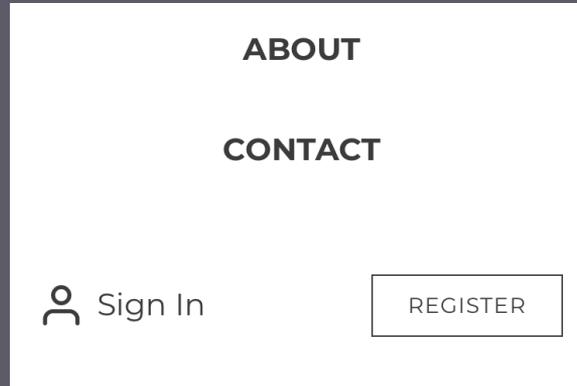
If you have questions to submit for consideration during office hours, please click the "submit a question" button and fill out the form that comes up.



STILL HAVE QUESTIONS?

If you run into any problems during your login process, please use our contact tab to ask for support!

HOW TO LOG INTO YOUR NEW ONLINE COURSE



GO TO WWW.FINLAYSON-FIFE.COM

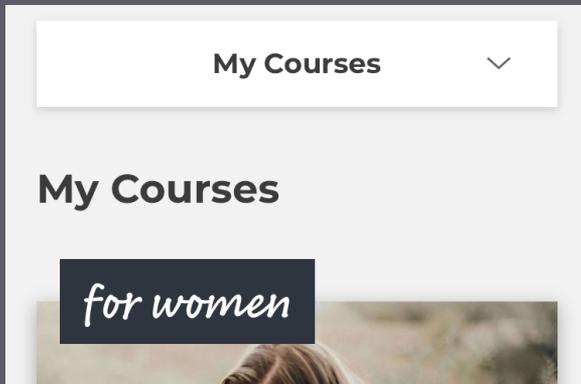
Once you've arrived at the homepage of our website, look to the upper left hand part of your screen and click on the three lines found there.

CLICK THE SIGN IN BUTTON

Scroll down to the bottom of the menu and click the Sign In button in the lower left hand corner.

LOGIN

On the sign in page, enter in the email and password associated with your purchase:
Email:
Password:



YOUR ONLINE COURSES

Once you've logged in, you'll see your online courses. If you want to access Office Hours, outlines, and slides, click "My Courses" and a drop-down menu will appear.

SUBMIT A QUESTION TO OFFICE HOURS

If you have a question to submit for consideration for Office Hours, please review the office hours instructions and click the "submit a question" button to fill out the form.

STILL HAVE QUESTIONS?

If you run into any problems during your login process, please use our contact tab to email us with your questions!